



Cook Islands Sports & National Olympic Committee Annual General Meeting

MINUTES

Thursday 15 March 2018, 6.00pm, CISNOC Office, Olympic House, Nikao

Opening Prayer

Atiu

President extended welcome to all codes in attendance in particular delegates from Pukapuka, Atiu and Aitutaki. Also welcomed Board members and CISNOC staff and acknowledged CISNOC's two Life Members Anne Tierney and Papa Dan Kamana.

1. Roll Call

Members present as per Appendix 1 – Attendance Register

1.1 Good Standing

President advised the status of the 5 codes not in Good Standing (Basketball, Bodybuilding, Palmerston Island, Penrhyn Island, Manihiki Island) remained an issue. He called for guidance from CISNOC members as to how to move forward.

Tennis – Suggested suspending the Good Standing order at present to allow everyone to speak but put a time limit on the suspension.

Badminton – Referred to Bylaw 1 clauses 1) – 6) which sets out the criteria used to determine Good Standing.

Motion 1: To suspend the Good Standing bylaw for the duration of the AGM.

Moved by Tennis

Seconded by Aitutaki

President called for show of hands from one representative of each code.

23 votes in favour. Motion carried.

2. Apologies

Tearoa Iorangi - Table Tennis, Senior Vice President (SVP) Anthony Turua, Edith Nicholas, Anne Tierney, Papa Dan Kamana

Motion 2: To accept the tabled apologies.

Moved by Rugby
Seconded by Atiu
Motion carried

3. Minutes of Previous Meeting

Minutes of CISNOC's AGM held on 22 March 2017 were previously circulated and taken as read.

Motion 3: That the minutes of CISNOC's AGM held on 22 March 2017 be received by this meeting.

Moved by Rugby
Seconded by Handball
Motion carried

4. Matters Arising

President apologised for the mis-spelling of the Auditor's name which is Russell Hynd, not Hyde.

There were no further matters arising.

5. Adoption of Minutes

Motion 4: That the minutes of CISNOC's AGM held on 22 March 2017 are a true and correct record of that meeting.

Moved by Atiu Island
Seconded by Aitutaki Island
Motion carried

6. Secretary-General

Handball – What was the reason for Robert Graham's departure from the position of Secretary-General?
President confirmed Graham had been terminated by the Executive Board (EB) due to lack of performance. He also confirmed that due to his own conflict of interest he had abstained from taking part in the procedures related to the termination. As the EB was currently still carrying out their investigations the President asked to move on with the meeting.

7. CISNOC's Annual Report

- Cook Islands Beach Games will become an annual event which will be held later this year.
- Sports Awards were well attended. However will need to talk to Edgewater how to extend and cater for numbers. We were honoured to have Dame Valerie Adams as guest speaker.
- GAPS programme to send delegates to Griffiths University from Lawn Bowls and Swimming.
- The successful Manea Games were hosted this year by Mitiaro.
- The Queens Baton visited last year.
- History was made when Paddy won Womens 200m Sprint, Alex Beddoes won the Mens 800m, Apii won the Womens Discus and our Basketball 3 on 3 Womens Team won Gold.

Motion 5: To receive CISNOC's 2017 Annual Report.

Moved by President

Seconded by Aquatics

Motion carried.

Handball commented that it was really important for codes to get to the INC course. Meeting was advised that Siniva sends out emails to all codes re the course.

**8. Audited
Financial Statements
& Budget**

President advised that the Senior Vice President had presented the financial accounts at the Financial Workshop held on 13 March. In his absence the Auditor was asked to comment on the financials, as follows:

- This year had been a difficult one with a number of issues being raised; one being that the evidence provided had been insufficient to validate expenditure of \$34,176. However, since the audit the EB had gathered most of the information behind that expenditure.
- Approximately \$75,000 in receivables had been carried forward from last year. Collecting these receivables was of major concern due to the length of time they were outstanding.
- Auditor stressed that he only looks at a certain time period in which to do the audit, and he had received a good deal of cooperation from the EB to do this. The audit is qualified with some work required to be done. From a financial perspective CISNOC's position is a little tenuous as things had changed a lot in 12 months.

Floor was opened for discussion.

Tennis – Has the \$34,000 expenditure been sufficiently explained to you?

Beddoes – Have not gone through all the transactions but it appears that half are related to programmes and the other half have been explained but are not supported by sufficient evidence.

Tennis – How is the \$75,000 progressing in terms of collection?
50% has been collected and \$25,000 is expected.

Tennis – That is good progress.

How much of the \$34,000 relates to cash advance?

Some of the per diems were signed off as cash advance and Team Cook Islands and others as cash withdrawals.

Why have so many receivables not been collected and why are they outstanding for so long?

Acting Secretary-General – This highlights the importance of codes providing reports on time to feed through to IOC and ONOC to some codes have complied but some have to get their reports in so they can be compiled into one submission. Unfortunately National Federations are at fault.

Weightlifting – Draft policy.

Part of the reason of having Good Standing is that codes comply with requirements.

President – If you fail to provide the documentation in a timely manner you will stand down for one or two years to ensure compliance in time. Some people from codes that have provided their documentation in time are dishing out money from their own pockets to they can proceed with their activities.

Tennis – What is policy for per diems for the Secretary-General?

President – The policy is set by the Board and is in the process of being reviewed. All Board members have turned down their per diems because of the current financial situation. Standard rate is up to NZ\$100.00 per day (to be reviewed).

President – During the period October to December 75% of the receivables of \$260,000 is in our account.

Tennis – What is the Crown Payable position?

President – It has been an ongoing issue in relation to the Government loan taken out in 2011 to send Team Cook Islands to attend the Games in Noumea, but the Minister of Finance and Secretary of Finance have endorsed a letter foregoing the debt as at today's date.

Triathlon – Of the \$260,000 there is still nearly \$70,000 to come. What is the holdup with this?

The cause is lack of reporting.

President – If you have not supplied this information you cannot apply for one or two years. Normally funder gives a percentage in advance then remainder is given on the provision of the final report.

Triathlon - What system do you have in place to chase these reports up?

Acting Secretary-General – We ring, email, etc but we only have one person to deal with this.

Triathlon – This has to be one of the biggest goals that CISNOC has: to chase up these reports otherwise you go down the drain.

Last year there was a workshop held re Olympic Solidarity Funding. Siniva has always had an open door to everyone to assist people to do their reports.

When you get partial funding do you give it to those who comply?
Funding to be given to those codes who are in good standing.

Handball – Acting Secretary-General, in the last 4 weeks how many reports have you written of the 8 outstanding?
There are now 2 outstanding. Over \$200,000 has been paid in that timeframe. These reports were due last year.
President – Staff have worked long hours to get these reports out.

Basketball – Suggested a system be developed where those codes that are due to provide a report schedule a time with CISNOC to assist them to complete their report on time. It could also be a good opportunity to go through the requirements of Good Standing.

President – The criteria for Good Standing was set by members and suggestions are being asked from the members and the EB.

Beddoes – If the office is to provide support there has to be more resources and it takes money from the codes' funding so it depends on which way you want to go. Do you want to use resources from the office to write your reports?

Tennis - \$126,000 was forgiven. What happens about the balance of \$6,000?

President – Unfortunately the reason for the discrepancy is Government had a different amount in their books to what was in our books.

Motion 6: That the letter from MFEM dated 15 March 2018 writing off the debt of \$126,00 be accepted with grateful thanks, and the balance be written off in CISNOC's account.

Moved Tennis

Seconded Aquatics

Motion carried unanimously.

Pukapuka – With regard to application for grant raised by Basketball. We had no communication from CISNOC until rung that there is a meeting. Better communication is needed.

President – Confirmed that all the contact information you provided is in the system. If you are supposed to be the contact person and are not being contacted come into the office and check. It is up to your organisation to let you know the information.
Noted.

9. Election of Life Members, Patron and Vice Patron

President – Current Life Members are Anne Tierney and Papa Dan Kamana. Under the Constitution the EB recommends nominations for Life Members. The EB puts forward two nominations, being:

- John Tierney – John has given 20 years of commitment to the Cook Islands National Olympic Committee and Commonwealth Games Association, followed by 20 years in multisport with Commonwealth Games and Pacific Games which brought John the challenges of working with a wide range of nationalities, personalities and skills.
- Roseline Blake B.E.M. – Rosie’s involvement with sports spans over 40 years as a participant and administrator. She has held various positions in CISNOC including being Secretary-General and a member of the Executive Board. She has also been appointed as a member to international sporting committees and being the recipient of distinguished awards such as the Olympic Silver necklace.

These two nominations are put forward for election as Life Members of CISNOC.

Tennis – Will abstain from voting as the matter needs to go back to our Executive Committee.

Badminton – Will abstain for same reason.

Squash had already left the meeting.

Voting results – 24 members voted to award life membership with 3 abstainers.

President – There will be a review of all of the functions of the Constitution before the end of this year. The EB had followed the Constitution with regard to Life Members, however perhaps recommendations should come from the members.

10. Treasurer’s Position (2018-2021)

President – Two nominations for this position had been received however one nominee had withdrawn. The position of Treasurer is therefore filled by Unakea Kauvai.

11. Appointment of Auditor

President – An excellent relationship had been built with the current auditor Russell Hynd who had provided excellent service and advice on how to improve our business. President asked whether Mr Hynd would continue in that role. Mr Hynd agreed.

Motion 7: To appoint Russell Hynd as the auditor of CISNOC.

**Moved Triathlon
Seconded Rugby
Motion carried**

12. Setting of Annual Membership Fee

No fees set for the members.

13. Reports/Motions/Papers to be Considered

Sports Select Committee presented by Damian Beddoes

The SSC was set up in 2012. We are starting to see more gold and silver come in results rather than quantity and see second round performances. We had a top 16 ranking in Kayaking which was the best performing Olympic code and we may be receiving another kayaker into the programme from the same family so have the potential to make the finals in the next Games.

Funding to athletes' build-up to the Commonwealth Games stopped for 8 months. Some people have taken out personal loans and advances to support their athletes. It is only in the last 4-6 weeks that money has become available.

14. Other Matters

14.1 Commonwealth Games

Chef De Mission John Paul Wilson advised there are 4 codes participating in the Games – Aquatics, Athletics, Weightlifting, Lawn Bowls. He was confident the team would do well and asked for 100% support from all codes.

14.2 President's Acknowledgements

President acknowledged new VP Janet Maki. He said the last 6-7 weeks had been a very hard and trying time for staff and the EB who had to make an extremely hard decision in terminating the former Secretary-General. He said to the members of the EB who were part of that process, thank you.

President reminded the members that the EB can only serve you if they know what you want and that is why they will be holding forums this year.

To JP and all officials and codes representing us, we will be cheering for you.

14.3 Rugby

Want to see succession planning put in place.

14.4 Muay Thai

Asked for an update on their application for membership to CISNOC.

Acting Secretary-General advised the application had been tabled and discussed at the EB meeting on 5 March. More information is required before putting to the members.

Note there is a probationary period first. The office would be in touch requesting further information.

14.5 Sports Awards

The Sports Awards have been postponed. The EB will make a decision as to when this will be held later this year. Issues they are facing are getting a high calibre guest speaker so they need to talk to sponsors, and they also need to address the venue issue.

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15. Closing Prayer

Pukapuka Island

Meeting concluded at 7.50pm