



Cook Islands Sports & National Olympic Committee

EXECUTIVE BOARD MEETING

Thursday 7 March 2019, 11am, Olympic House

Present: Hugh Graham (President), Owen Lewis (Secretary General), Ina Marsters, George Paniani, Anthony Turua, Damien Beddoes, Kurai Foster

Late: Janet Maki

Apologies: Unakea Kauvai, Edith Nicholas

| Start Opening Prayer Closing Prayer Meeting closed | 11:00am Hugh Graham George Paniani 12:45pm |
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| <p>The President welcomed all. He started the meeting with an opening prayer, and the 15th February minutes were tabled.</p> | |
| Item / Issue | Discussions (key points) |
| 1. Matters Arising | |
| HG, AT | <ul style="list-style-type: none"> Question raised on whether developments have been made regarding the Rugby 7s issues that were raised in previous meeting. It was informed that there are no new updates yet. <p>Resolution: Move to approve the 15th February Minutes Moved & Seconded</p> |
| 2. President's Report | |
| HG | <ul style="list-style-type: none"> President provided brief explanation of his report, and the 38th OCA general assembly that he attended. It was updated that Oceania has been allowed/invited by the General Assembly to participate in the 2022 Asia Games. Explained that invitation has been extended to all the presidents in Oceania. Issue from previous games was brought up in which a full funding was promised to the Cook Islands, however in the end only a small fund was provided. Addressed concern of this issue repeating itself. <ul style="list-style-type: none"> It was requested that this be double checked; as per President's report, funding costs must be verified and assurance that the whole lot of funding will be provided must be made. <p>President also updated on the personnel that he met with; IOC member from Thailand, as well as a Badminton board member.</p> |
| 3. Secretary General Report | |
| OL, HG | <ul style="list-style-type: none"> Secretary General provided overview and explanation of his report. Updated a follow up meeting with CIIC that is to happen, and CISNOC should be receiving the keys for the Stadium soon, and that overall things are doing well. Secretary General resumed his briefing on his report, and asked President if he may read the management letter - sent in by auditor as an official letter along with the audit report. Secretary General read out auditor's letter to the board. |

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| | <ul style="list-style-type: none"> ○ Comment on Point 2 of the letter, that it is believed that this is partly due to overseas scholarships that are not being confirmed/signed upon receipt. ○ Comment on Point 3; regarding the amounts owed to CISNOC, that Secretary General has changed the process around this to solve/prevent this issue in the future. ○ Discussion around Point 5; concerning grants, IOC, and poor reporting. <ul style="list-style-type: none"> ○ It was reiterated that this is one of the causes of the loss discussed in previous EB meeting, and that CISNOC cannot be in this position again. ○ Query raised on scholarships – This was responded to with an explanation that all the athletes have been met with and that accountabilities have been put in place. ○ Comment on Point 6; concerning the agreement with CIIC for the stadium. Stated that the issue with this was that the previous Secretary General misled this issue. Reiterated that therefore formal contracts must be in place with the new uniform contractors. ○ Regarding Point 8; CISNOC building ownership and depreciation. Discussion around land lease, building, and plans for the high depreciation. It was requested that the Senior Vice President talk to CIIC about this matter. ○ The auditor in his letter passed on thanks to CISNOC staff and management for their assistance. He also stated that he believes a change in auditor would be appropriate due to his change in residency. <ul style="list-style-type: none"> ○ President expressed that he has no issues with the current auditor and recommended that CISNOC keep him on for another year. It was also clarified that the audit report was not ready for the previous meeting since it is usually due in around the end of March. The President congratulated the Secretary General and his staff – acknowledging the finance department – for their good work, which was reflected in the auditor’s comments. ○ It was expressed that it may be useful to have the management letter in the AGM meeting so that if certain issues are raised, it can be utilised. It was also suggested to this that the letter be presented at the finance meeting prior to the AGM. ● Question was raised concerning pulling scholarships; how much of poor performance is due to personally and due to lack of equipment etc. Discussion around scholarships, reiterated that more accountabilities are being put in and that it is a good process. ● It was updated that this round of Finance/Admin recruitment was unsuccessful, and that another round of interviews will be held. ● Discussion around the CISNOC website. It was recommended to board that all minutes are posted onto website for members to view to ensure transparency. |
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| 4. Finance Report | |
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| OL, HG | <ul style="list-style-type: none"> ● Finance papers were tabled, and there was a brief run through of the papers. <p>Resolution: Move to approve the finance report</p> <p>Moved & Seconded</p> |
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| 5. Good Standing | |
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| HG | <ul style="list-style-type: none"> ● Discussion about previous good standing issues. It was stated that information is now being dissected, and things need to be more stringent – by the next AGM. Policing needs to be done to be stricter. |
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| | <ul style="list-style-type: none"> • It was expressed that it is not too late to discuss a few specific criteria to qualify for good standing. Discussion around reviewing sport codes. • It was also suggested that the board members and/or CISNOC staff need to be encouraged to attend the code meetings. • It was suggested to identify commonalities between codes to make confirming good standing easier. • It was suggested having this discussion at the finance meeting prior to AGM with the outer islands. It was also added that there should be requirements specific to the outer islands. • It was suggested that simple standards are placed; AGM, some form of a competition, and submission of accounts. It was also voiced out that many codes who are meeting requirements are bringing up that it is unfair that those who are not meeting standards still being allowed the same privileges. • Discussion around by-laws and what changes need to be made to good standing criteria. As well as around question on whether it is worth putting out a lightened version of the criteria. <p>Resolution: Move to put forward and circulate as of now to the codes the criteria for good standing; By-law 1, 2, 3 (to be amended to having an annual competition), and 4.</p> <p>Moved & All approved</p> <ul style="list-style-type: none"> • Discussion around adverse accounts/reports being submitted – decided that further assessment, as per read through of the constitution, will also be required. |
| 6. Other Matters | |
| | <ul style="list-style-type: none"> • Discussion on matter raised on reviving the Hall of Fame awards. It was explained that it has been scheduled for August. <ul style="list-style-type: none"> ○ It was requested that the possibility of combining the Hall of Fame and Sports Awards is looked into, as well as perhaps making it a fundraiser event. ○ Profiles for Richard Pittman and Kanny Vaile to be confirmed and included for Hall of Fame awards. • Woman and Sports summary report tabled. • Medical Commission report tabled and discussed. • President extended on behalf of all, congratulations to Alex Beddoes for breaking the national 400m record. Asked Damien Beddoes to pass on regards. • Kurai Foster expressed her thanks and regards to the board as the last meeting before the AGM. • President acknowledged Ina Marsters and her 3 terms of service as a board member as well as the Women and Sports president. Conveyed on behalf of board and CISNOC, best wishes for her future endeavours. He also informed that he and the Secretary General will be away in the next few weeks to attend the Commonwealth and ONOC meeting – but will be back on the 20th March in time for finance workshop and AGM. • Secretary General and President expressed thanks to admin for her work. • It was recommended that monthly board meetings – as opposed to bimonthly – and weekly senior management meetings will be put through. Also clarified that the CISNOC building/office is always open for members to come in with questions and queries. |

The meeting concluded at 12:45pm.